

Ministers and the Clergy

<i>Parsonage Allowance</i>	<i>Auto Travel (In miles)</i>
Allowance Received	Educational
Interest - Home	Funerals
Taxes - Home	Infirm - Hospital Visits
Rent - Home	Parishioner Meetings
Repairs - Home	Weddings
Insurance - Home	Visitation
Utilities - Home	Outings - Congregation
Other _____	Tolls (\$)
	Parking (\$)
	Other: _____
<i>Supplies & Expenses</i>	<i>Travel - Out of Town</i>
Books - Music & Theology	Airfare
Business Cards	Car Rental
Clerical Service	Parking
Entertainment (enter 100% of expenses)	Bus, Subway, & Taxi
Insurance - Business	Lodging (do not combine with meals)
Legal & Professional Services	Meals (do not combine with lodging)
Map Book	Porter, Bell Captain
Pager	Laundry
Photocopy & Greeting Cards	Bridge & Highway Tolls
Postage	Telephone
Software - Appointment/Calendar	Other: _____
Software - Genealogy	
Software - Word Processing	<i>Continuing Education</i>
Vestments	Correspondence Course Fees
Vestments - Repair	Course Registration
Computer	Materials & Supplies
On-Line Services	Photocopy Expense
Other: _____	Reference Material
Other: _____	Seminar Fees
<i>Telephone Expenses</i>	Textbooks
Cellular Calls	Other: _____
FAX Transmissions	
Paging Service	<i>Equipment Purchases</i>
Pay Phone	Computer & Printer
Toll Calls	Answering Machine
Other: _____	Calculator & Copier
	FAX Machine
<i>Miscellaneous Expenses</i>	Pager
Business & Professional Associations	Telephone
Professional Subscriptions	Other: _____
Other: _____	

Zipser's

ACCOUNTING SERVICE INC.

2009 FAITH HOME RD, CERES, CA 95307 | TEL: 209.537.0804 | FAX: 209.537.0044 | EMAIL: RZIPSER@ZIPSERINC.COM

ZIPSERINC.COM